

## Personal data privacy policy Danish Power Systems

August 2018

### 1. Introduction

Danish Power Systems ApS is responsible for the processing of personal data of suppliers of the company, people who contact Danish Power Systems or purchase our products and services. The following privacy policy outlines how Danish Power Systems process personal data in accordance with the EU regulations.

### 2. Data controller

Danish Power Systems ApS

CVR-nr. 17 91 33 01

Egeskovvej 6C

3490 Kvistgård

Denmark

### 3. Categories and basis for processing of personal data

#### Purchase agreements:

If you purchase any services from DPS, e.g. products or consultancy work, we will collect the personal data that is necessary to fulfil the purchase contract or other types of contracts.

#### Enquiries:

If you enter into dialogue with one of Danish Power Systems' employees, personal data, e.g. name, e-mail, phone number, your position or other personal data included in the mail, will be stored in our mail system and will solely be used to answer your enquiry, unless other has been agreed between you and the data controller.

#### Recruitment:

Danish Power Systems advertise job positions on our website and through recruitment agencies. Personal data that is included in job applications that you send to us, e.g. contact information, CV, education or study results, will be collected and processed by Danish Power Systems with the purpose of providing you with information about the recruitment process. Personal data related to references that you mention will also be processed.

We will only save your application based on your consent.

Danish Power Systems will not use your personal data for other purposes than the ones mentioned above.

### 4. Third countries

Danish Power Systems do not transfer your personal data to third countries (countries outside of EU/EAA)

## 6. Protection of personal data

In Danish Power Systems we have special procedures for storing your personal data in a safe way. Personal data that is stored in our systems is only accessible for few highly trusted employees. Furthermore, our systems are protected against virus, minimizing the risks of leaks.

## 7. Storage and deletion of personal data

Danish Power Systems deletes your personal data when there no longer is a legitimate basis for storing it, e.g. expiry of a contract.

## 8. Your rights

You have the right to request a copy of the personal data Danish Power Systems have collected of you.

By request, we will inform about categories of personal data we process about you, the purposes of the processing, if the personal data has been disclosed to third parties and envisaged storage period of the data.

You have the right to request a full deletion of your personal data in our systems. If we process your personal data based on your consent, e.g. job applications, you have the right to withdraw the content at any time.

All requests regarding your rights must be directed to Mette Munk on the following mail: [mb@daposy.dk](mailto:mb@daposy.dk).

## 10. Danish Power Systems' right to change our privacy policy

Danish Power Systems reserves the right to change the privacy policy in the event of new regulations or new solutions that could improve our handling of personal data in a more secure way.

## 11. Contact

All enquiries related to Danish Power Systems' handling of personal data must be forwarded to Mette Munk.

*Phone: +45 45 87 39 34*

*E-mail: [mb@daposy.dk](mailto:mb@daposy.dk)*

*Adress: Egeskovvej 6C, 3490 Kvistgaard, Denmark*

If you disagree with Danish Power Systems personal data policy, please contact us. You can also file a complaint to the Danish Data Protection Agency.

*Datatilsynet*

*Phone: +45 33 19 32 00*

*E-mail: [dt@datatilsynet.dk](mailto:dt@datatilsynet.dk)*

*Adress: Borbergade 28, 5, 1300 Copenhagen K, Denmark*